

August 16, 2007

The Board of Public Works & Safety met at 4:00 p.m. on the above date in the Meeting Room at City Hall Annex with Mayor Knowles presiding and members Askren and Williams attending. Others attending were Chief Beloit; Comm. Epison; Supt. Givens; Chief Reese; Attorney Funkhouser; Marty Wessler and Brian Mundy – M D Wessler; Chad Ricketts – Harvestime Church; Officer Darren Lemberg; and arriving during the meeting, firefighters Patrick Moore and Ryan Harms; and Terry Gottman.

Mayor Knowles called the meeting to order by stating members were either mailed or hand carried copies of the minutes of their previous meeting and by asking if there were any corrections or additions. She added if not, she entertains a motion to waive their reading and to approve the minutes as presented.

Board member Askren moved the reading of the minutes be waived and they be approved as presented. Seconded by Board member Williams.

Mayor Knowles stated all those in favor of the motion should signify in the affirmative; and following the vote, she reported the motion carried unanimously.

Mayor Knowles reminded the Audience that anyone wishing to address the Board should approach the podium and state their name and the nature of their business.

Mayor Knowles requested action on the claims presented.

Board member Williams moved the claims presented be allowed for payment. Seconded by Board member Askren.

Mayor Knowles stated all those in favor of the motion should signify in the affirmative; and following the vote, she reported the motion carried unanimously.

*****CLAIMS*****

Mayor Knowles stated they will now hear the reports of the Departments.

Fire Chief Reese stated the department is in the middle of the hiring process, and he would like to conduct the interviews after the next Board meeting on August 30th.

Board consented.

Chief Reese concluded his report by stating Brian Webber has turned in his resignation and his last day will be September 27, 2007.

Mayor Knowles asked if there were any questions ?

There were none.

Supt. Givens reported receiving a copy of a letter from Data Design, the company providing the software for the billing system at the utility office, stating that if they do not received a service agreement with the city by August 31, 2007, they are going to pull out some of their equipment, and no repair parts will be available. He stated the firm is looking to liquidate unused equipment, and the utility office has some of it. According to

Mrs. Morrow, if Data Design comes and takes the equipment in question, they will not be able to run dual systems, as they need to for two to three months.

Mayor Knowles stated not being able to run dual systems is a concern.

Supt. Givens stated he believes one of their work stations is on loan from Data Design.

Mayor Knowles stated if Data Design pulls that, can the two systems still run dual ?

Board member Williams asked if there is any kind of agreement for the loaned equipment? He then stated he can understand the frustration this is causing at the office.

He suggested Supt. Givens talk with Supt. Gray about this.

Supt. Givens stated if the new Keystone system was up and running by August 31, they should be ok.

Mayor Knowles agreed but added they need to run dual systems for two to three months.

Board member Williams suggested State Board of Accounts be contacted to find out the requirements on running the dual systems.

Mayor Knowles replied Mr. Honeybrink from JCI could verify that for them.

Supt. Givens stated he will get with Supt. Gray.

Supt. Givens continued his report by stating he did attend the meeting in Indianapolis on the Long Term Control Plan (LTCP); and earned 7 CEU's toward his license. He added at the meeting, he ran into Charles Parsley from Best Equipment, and he is still planning to be here for the August 30 meeting, and to demonstrate the televising equipment.

Mayor Knowles asked that Supt. Givens run the information from the demonstration by Wessler. She then asked if there were any questions ?

There were none.

Comm. Epison reported they are half way done with the second phase of tree removal, they have four left. He then stated he needs some guidance from the Board concerning the storm sewer work in the 200 block of Mulberry Street. He explained the work needing to be done will either require a total line replacement or total line sleeving; and all quotes are now in. He added, however, that just today, a vendor came in bringing him some information on new technology. He stated the vendor will be in town Monday to demonstrate this new equipment, and in the long run, this could end up saving the city a lot of money. He stated it is called pipe bursting, and he would like to look into this before they take any action on the quotes. He added he will bring the new information back to the Board on the August 30 meeting, at which time, he will be ready to take final action on the quotes.

Mayor Knowles stated it sounds like it may be worth looking into.

Board consented to table any action on the quotes.

Mayor Knowles asked if there were any questions ?

There were none.

Chief Beloit stated he would like permission to attend the IACP conference in Indianapolis, September 18-20; registration is \$150.00 and he would like permission to use the city credit card and take the city vehicle.

Board member Askren moved permission to attend, use the credit card and city vehicle be given. Seconded by Board member Williams.

Mayor Knowles stated all those in favor of the motion should signify in the affirmative; and following the vote, she reported the motion carried unanimously.

Chief Beloit continued his report by stating he has the quotes for the K9 vehicle in – a Crown Victoria, Dodge Charger, Dodge Magnum, Ford Explorer, and a Chevy Trailblazer.

Pat Moore arrived at the meeting.

Board member Askren questioned Chief Beloit as to which vehicle he would prefer.

Chief Beloit replied anything is better than what they have.

Board member Williams stated it appears the SUV's are a little more expensive.

Mayor Knowles added that is true, but the department does not have any four wheel drive vehicles.

Board member Williams agreed that was true, but added he felt the Crown Victoria would suit their needs. He again stated, he agrees they do need a four wheel drive.

Officer Lemberg approached the podium and stated he has priced the cages for the dog and the SUV cages are about \$500 more than those for a sedan.

Mayor Knowles added and SUV would be easier for the dog to get in.

Board member Williams stated in that case, he would have no problem with the Ford Explorer.

Board member Askren added she was also leaning toward an SUV.

Mayor Knowles asked if the new vehicle will be white, like the other police cars ?

Chief Beloit replied yes, with black lettering.

Board member Williams moved Chief Beloit move forward with the purchase of the Ford Explorer. Seconded by Board member Askren.

Mayor Knowles stated all those in favor of the motion should signify in the affirmative; and following the vote, she reported the motion carried unanimously.

Ryan Harms arrived at the meeting.

Chief Beloit continued by stating he has received a notice from AT & T that they are going to remove the pay phone that is located outside the police department. He added they indicated they are getting out of the pay phone business. He then wondered what the department was going to do after hours. He suggested installing a sign in place of the phone stating their hours, who to contact, etc.

Mayor Knowles stated she thought the phone was just a transitional thing anyway – to get people used to the idea that the police department was not staffed 24 hours a day.

Board member Williams asked if Chief Beloit gets a bill on this phone, or is it free ?

Chief Beloit replied he receives a bill, \$81.00 per month, up from \$54.00 when it was first installed.

Board member Williams replied he received the same letter concerning the phone at the grocery store. But he added, they need to keep in mind that not everyone has a cell phone to use when they need the police. He suggested Chief Beloit contact another phone company about possibly taking over the phone for free.

Mayor Knowles added she doubts anyone would want to, it is not a money making thing, the calls were free. She added regardless, she is not in favor of continuing to pay \$81.00 per month for the service.

Chief Belloat stated he can check on that, but the phone was rarely used anyway – maybe 10 calls per year.

Mayor Knowles stated it sounds like it is time to make the break. She then asked if there were any questions ?

There were none.

Mayor Knowles stated in the Audience is a representative of Harvestime Church, instead of having him sit through Wessler's presentation, she asked if he would like to approach the podium ?

Mr. Chad Ricketts stated he is present concerning Outreach. He stated it will be located the same place as last year, and is requesting Kimball and Sycamore be closed on September 8, 2007 for their event.

Comm. Epison asked if the church members will pick up barricades like they did last year?

Mr. Ricketts replied that would be fine.

Comm. Epison added they can have as many as they need, and if they need him to, he can have them delivered.

Mayor Knowles asked that Mr. Ricketts get their certificate of insurance to the Clerk-Treasurer's Office sometime before the event.

Board member Williams moved permission to block the streets be given. Seconded by Board member Askren.

Mayor Knowles stated all those in favor of the motion should signify in the affirmative; and following the vote, she reported the motion carried unanimously.

Mr. Ricketts added last year the grass had been mowed just before the outreach and it was pretty thick – they had to rake it. He asked that the property be mowed in advance if possible.

Mayor Knowles stated she will get with Supt. Tate on that.

Mayor Knowles stated next on the Agenda is M D Wessler concerning the LTCP.

Marty Wessler stated they are present this afternoon to present the Board with the #2 amendment for the engineering services for project #1 on the LTCP. He added the city received some concerns from IDEM after the LTCP had been presented to them. He stated the concern was improvements at the plant not being complete until eight years down the road; it is now third on the list and amendment #2 now estimates that project to be complete in four to five years. He stated IDEM approved that change. He added once the judicial agreement has been filed in court, with city will be receiving a letter of approval from IDEM.

Mr. Wessler continued by stating Project #1, the separation of the Sawmill Street tributary sewer and the Sawmill CSO, needs to be done now – all the engineering services, designing, and inspecting. He added this project has to be complete by the end of 2009, including the elimination of the Sawmill CSO. He stated the first part of Project #1 should take until June 2008 to complete. He also added that if the city does indeed purchase their own televising equipment, it could save the city \$30,000 - \$33,000 on the project, the work would not need to be subbed out.

Mr. Wessler stated there are three separate contracts anticipated on the entire project, with approved copies being sent to IDEM, DNR, and the Army Corps of Engineers for

their approval. He added after approval, permits will be issued and Wessler will assist the city with the bidding process.

Supt. Givens added London Witte did make it down today to look over the Sewer Department's finances.

Terry Gottman arrived at the meeting.

Chad Ricketts left the meeting.

Mr. Wessler added Wessler will assist the city during all phases of the construction process, as well as update the city GIS system as they work progresses.

Mayor Knowles asked if Project #1 gets the city through 2009 with construction ?

Mr. Wessler replied yes, Project #1 and a one year warranty period. He then stated as a cost breakdown, the basic services will be \$655,000; the bid phase will be \$45,000; and construction administration phase will be \$100,000. He added again, if the city purchases their own televising equipment, they can save between \$30,000 and \$33,000.00. He stated they will start September 2007 with smoke testing and the remainder of this year will be all of the field work, with completion December 2009.

Mr. Wessler asked if there were any questions ?

Board member Williams asked about financing, possibly through SRF ?

Mr. Wessler replied Project #1 will be through local financing, SRF proves to be a time constraint on that project, plus there are so many hoops to jump through. He added they would recommend that for the sewage treatment plant project (Project #2).

Mr. Mundy reminded Mr. Wessler that the city is not on the project priority list for SRF currently.

Mayor Knowles agreed and added they wouldn't be until the PER is in.

Board member Williams stated he has been coming to municipal meetings for six years now, and this has been discussed all six years. He stated they are now at the point that they have to do something, the time is here. He then moved Mayor Knowles be authorized to sign the contract to proceed with the engineering of Phase 1. Seconded by Board member Askren.

Mayor Knowles stated all those in favor of the motion should signify in the affirmative; and following the vote, she reported the motion carried unanimously.

Mayor Knowles asked if anyone else in the Audience wished to address the Board ?
There was no response.

Mayor Knowles stated under Old Business is the job descriptions. She added Clerk-Treasurer Wolfe received the one from her office that was missing, the Council has had them for several weeks, they need to be implemented.

Board member Williams stated he would like a copy, he has never seen them.

Mayor Knowles stated she would get them to him and suggested they table any action until the next meeting. She then asked if there was any other Old Business ?

There was none.

Mayor Knowles stated under New Business, she would like Board approval for anyone interested in attending IACT be permitted to attend. She added it is in Evansville this year around the first of October.

Board member Askren moved permission be given for anyone interested to attend.

Seconded by Board member Williams.

Mayor Knowles stated all those in favor of the motion should signify in the affirmative; and following the vote, she reported the motion carried unanimously. She then asked if there was any other New Business ?

Board member Williams stated school is in, watch out for the big yellow buses.

Mayor Knowles added the Street Department did a good job in getting the school zones and crosswalks painted in time.

Mayor Knowles stated if there were no further business, she entertains a motion to adjourn.

Board member Williams moved the meeting be adjourned. Seconded by Board member Askren.

Mayor Knowles stated all those in favor of the motion should signify in the affirmative; and following the vote, she reported the motion carried unanimously and adjourned the meeting.

Rosemary L. Knowles
Mayor

ATTEST:

Cristi L. Wolfe
Clerk-Treasurer